November 17, 2014

The Alaska Historical Commission (AHC) has $125,000 available for matching grants to plan and prepare for the 150th anniversary of the Alaska purchase in 2017. These grants are for projects that will contribute to understanding the history and significance of the event. Projects are to be done between April 1, 2015 and September 30, 2016.

Grants will be awarded for historical research and publication, restoration of significant historic properties, and heritage tourism development and information services. A grant request may not exceed $15,000 and must be matched 100% with cash, in-kind or donated services. Only direct costs are eligible. Equipment purchase is not eligible.

Applications must be postmarked, e-mailed, or delivered by 4:30 p.m., Monday, February 23, 2015.
Send completed applications to:

   Alaska Historical Commission
   Office of History & Archaeology
   550 West 7th Ave., Suite 1310
   Anchorage, Alaska 99501-3565
   e-mail: jean.ayers@alaska.gov

The members of the Alaska Historical Commission will review proposals and make awards by April 2015. The AHC evaluation form is attached to the application for your information.

If you have any questions about the program or the application, please contact Joan (Jo) Antonson at 907.269.8714 / jo.antonson@alaska.gov or Jean Ayers at 907.269.8694 / jean.ayers@alaska.gov.
ALASKA PURCHASE SESQUICENTENNIAL COMMEMORATION PROJECT
GRANT APPLICATION

**Applications must be delivered, e-mailed or postmarked by 4:30 p.m., Monday, February 23, 2015**

1. **Project name:**

2. **Applicant type:**
   ___ Non-profit organization
   ___ Government agency
   ___ Individual
   ___ Other (specify)

   Name:

   Mailing address:

   City, state, zip code:

   Telephone:     E-mail:

   Primary contact person:

3. **Federal tax identification number:**

4. **Project manager name:**

   Mailing address:

   City, state, zip code:

   Telephone:     E-mail:

5. **Grant request (not to exceed $15,000):**

6. **Grantee match:** Cash:
   In-kind:
   Donations:
7. **Type of project pertaining to the 150th Anniversary of the Alaska Purchase:**

___ Planning: Activities to prepare for the development and implementation of a project associated with the sesquicentennial of the Alaska Purchase.

___ Research: Projects (1) to investigate and write about the event, person, or people associated with the event and period; (2) to locate, preserve, and make archival materials relating to the anniversary more accessible; or (3) to assist Alaskans in developing skills related to these activities. Research includes projects to prepare documentation to nominate a property to the National Register of Historic Places.

___ Publication: Projects for printing and distribution of materials relating to this significant anniversary in Alaska history. Copies of the publication are required to be provided to the State Depository Libraries. Funded publication projects will pay a royalty of 10% to the Alaska Historical Commission for each copy sold. Applications in this category must include two copies of the material to be printed, explain the price to be charged, and include a preliminary distribution plan.

___ Public education: Projects that provide public information, educational materials, or training about the event, people, or era.

___ Heritage tourism: Projects that assist local and civic organizations with designing, printing, and distributing information, or that develop or improve local visitor attractions associated the Alaska Purchase period in Alaska’s history.

___ Restoration or rehabilitation: Projects (1) to stabilize, preserve, restore, or rehabilitate a historic property to a documented design reflecting its period of significance and associated with the Alaska Purchase era; (2) to prepare plans and specifications for rehabilitation; or (3) to prepare a historic building/structures report. Proposed work must meet *The Secretary of the Interior’s Standards for Treatment of Historic Properties*. Applications must include (1) a written statement from the property owner concurring with the proposed project; (2) photographs showing the need for the work; and (3) address how the work to be done complies with and will apply the Secretary’s standards.

8. **Project description**: The narrative must address all relevant items below. Applications that do not will be disqualified.

- How will the project contribute to better understanding of the Alaska Purchase?
- What work will be done with the grant funds?
- What is the goal of the project?
- If a restoration or rehabilitation project, how will the work maintain the property’s historic fabric?
• What will be the grant products?
• How will the project increase public awareness of Alaska history, benefit the public, and attract visitors or enhance their stay?
• What planning, research, writing, or promotion has been done to date related to the proposed project?

9. **Work plan and timeline:**

- Provide an explanation that addresses how the proposed work will be accomplished.
- Indicate benchmarks for the project, with dates within the grant period when they will be reached.

10. **Project personnel:**

- Provide information on project personnel and how each individual is qualified to perform the work. Résumés are helpful. Writing samples may be requested.
- If project personnel are unknown, provide job requirements and tasks the individual will perform.

11. **Budget:**

- Grant funds must be matched 100% by cash, donations, or in-kind services. Only direct costs are eligible. Grant funds cannot be used to purchase equipment. All claimed costs (cash, in-kind and donated) will need to be adequately documented for potential reimbursement.
- Identify the source of matching funds. If funds are from more than one source, identify each source and amount.
- Detail costs to conduct the project using the budget form on the following page.
<table>
<thead>
<tr>
<th>Budget category</th>
<th>Grant funds</th>
<th>In-kind/cash/donation</th>
<th>Total</th>
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<tbody>
<tr>
<td>A. Personnel (provide hourly rate, fringe benefits, and number of hours expected to be spent on the project):</td>
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<td>C. Contractual services (identify each contractual service and associated costs):</td>
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<td>D. Travel (break down for each individual, destination, and associated costs):</td>
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</table>

**Total project costs:**  

____________  ____________  ____________
12. Agreement and certification:

We certify that the information contained in this application and all attachments are true and correct to the best of our knowledge and belief, and that the filing of this application has been duly authorized by the governing body of the applicant identified in item 2, as appropriate.

The applicant assumes all liability with respect to accidents, illnesses, or claims arising out of any work undertaken with the assistance of a grant and holds the state harmless from any such claim.

We understand that any work for which reimbursement is expected will not start until notification has been made in writing that (1) the project has been selected to receive a grant, and (2) a grant agreement has been signed. No grant exists until the State Historic Preservation Officer signs a grant agreement. **Expenditures which occur prior to a fully executed grant agreement may not be considered eligible for match or reimbursement.**

We understand that grant funds will be paid on a reimbursable basis after review and approval of documentation for all expenses, and the final 10% will not be paid until all products and a final report have been submitted, reviewed, and approved by the State Historic Preservation Officer.

Print name of authorized official:

Title of authorized official:

Signature of authorized official:

Date of signature:

Name of project director:

Signature of project director:

Date of signature:
ALASKA PURCHASE SESQUICENTENNIAL COMMEMORATION PROJECT
EVALUATION FORM

This form is for Alaska Historical Commission members use in evaluating each application.

DO NOT COMPLETE

Applicant name:

Project manager:

Name of project:

Funds requested:

QUALIFYING CRITERIA: A negative answer to any of the relevant questions below will disqualify the application. In the project narrative, did the application address all items clearly and adequately?

1. Is the proposed work eligible under the grant guidelines?  Yes  No
2. Does the narrative relate the project to this significant Alaskan anniversary?  Yes  No
3. For restoration and rehabilitation projects:
   Is the property listed or eligible for listing in the National Register of Historic Places?  Yes  No
   Will the work meet The Secretary of the Interior’s Standards for Treatment of Historic Properties?  Yes  No
   Does the applicant own the property or has the owner supplied written permission for the work to be performed?  Yes  No
4. For heritage tourism projects, will this project attract visitors and/or enhance their experiences?  Yes  No
5. For publication projects, are two copies of the material to be printed attached?  Yes  No

POINTS (0-10). Points will not be the sole criteria. AHC has the discretion to balance selected projects by type and geographic distribution.

1. The proposal relates to this significant anniversary in Alaska history.  Points
2. The project will contribute to understanding or commemorating the anniversary.  Points
3. The project meets a well-defined goal or objective.  Points
4. The work plan is realistic.  Points
5. The applicant demonstrates the project can be completed between April 2015 and September 30, 2016.  Points
6. The proposal establishes that qualified personnel will do the work.  Points
7. The budget is reasonable for the project work and demonstrates at least 100% match.  Points
8. The budget is itemized to identify all expenses.  Points
9. The project products are clearly explained.  Points