January 5, 2015

Dear Commercial Operator:

**Permit Fees:**
- New in the 2015 season a $100.00 non-refundable permit application processing fee will be applied to all State Park commercial use permit applications. The fee for a commercial use permit to operate in Wood-Tikchik State Park has not changed and will remain $250.00 for the 2015 season. (total of $350.00 including application processing fee)

**New Annual Decal Fee Increase:**
- Non-transferable calendar-year boat launch decals for boat launching are now $100.00 for the first one and $50.00 for the second one sold to same household; third and subsequent boat launch decals are $100.00 each.

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Please read this entire letter carefully as some requirements have changed.

Persons conducting commercial activities within any State Park unit must obtain, in advance, a commercial use permit issued by the Division of Parks and Outdoor Recreation (DPOR), as per 11 AAC 18.030. Examples of commercial activities include, but are not limited to: boat rentals, charter services, guided activities, outfitting, commercial filming and photography. All applicable documents identified in the qualification requirements must be submitted with the commercial use permit application, permit fee and signed permit stipulations for applications to be processed.

**NEW in 2015**

**BOAT MOORING:** Mooring of boats is permitted within Wood-Tikchik State Park at the following areas only:

- Lake Nerka, north shore, west of Agulukpak River at coordinates N 59°34’31”, W 158°32’12”
- Lake Beverley, south shore, east of Agulukpak River at coordinates N 59°35’30”, W 158°30’32”
- Lake Aleknagik in cove north of Boat Island at coordinates N 59°25’12”, W 158°55’23”
- Lake Aleknagik, north shore, in cove east of Agulowak River at coordinates N 59°24’17”, W 158°54’45”
- Nuyakuk River below falls at coordinates N 59°54’38”, W 158°05’21”
- Kulik Lake, north shore, east of the Grant River outlet at coordinates N 59°46’31”, W 158°19’41”
- Kulik Lake in the cove north of Butches Creek at coordinates N 59°47’34”, W 158°59’38”

Mooring boats is not permitted on Eagle Island or Pickup Island on Tikchik Lake, Grant Lake or any other site other than those described boat mooring areas listed above. Boats moored at sites other than the described boat mooring areas will need to be removed.
IMPORTANT REMINDERS for 2015

U.S. Coast Guard License/Random Drug Testing: All power boat operators (hunting, fishing and scenic guides) carrying passenger for hire must provide a valid USCG license and documentation of current enrollment in and expiration date of a USCG approved random drug testing program to DPOR with application. If you have questions regarding drug testing programs or USCG licensing requirements contact the U.S. Coast Guard at (907) 271-6714.

Alaska Department of Fish and Game Sport Fishing Business Owner/Guide License: Applications for ADFG Sport Fishing Business Owner/Guide Licenses are available at ADFG offices. Licenses can be purchased online at www.adfg.alaska.gov/index.cfm?adfg=license fgstore or downloaded from www.adfg.alaska.gov/index.cfm?adfg=prolicenses.forms. ADFG vessel decals and tags, freshwater site code list and logbooks are also available at ADFG offices. For information on ADFG Sport Fishing guide licensing and logbooks contact 907-267-2390.

Signed Permit Stipulations: Prior to providing commercial services in any State Park unit, all owners and employees shall review, sign and submit a copy of the current commercial use permit stipulations to DPOR. Employees hired after permits are issued must also submit signed stipulations and applicable documentation identified in the Qualification Requirements prior to providing commercial services.

Fees:

- A $100.00 non-refundable permit application processing fee will be applied to all State Park commercial use permit applications.
- The fee for a commercial use permit to operate in Wood Tikchik State Park is $250.00. (total of $350.00 including application processing fee).
- A $12.00 daily per client fee will be applied to all commercial operations. Client Use fees are due January 1, 2016. A 10.5% annual penalty fee will be assessed for delinquent client use fees, as per AS 45.45.010(a). A client day is defined as the provision of services, for remuneration of any kind, on state park land or water for any part of the day.
- Boat launch fees are $10.00 per day or $100.00 for a yearly pass. Commercial operators are required to pay for boat launching prior to launching at the Lake Aleknagik State Recreation Site. A yearly pass can be purchased online at https://dnr.alaska.gov/parks/Passes.cfm or at the ranger station in Aleknagik. Passes must be permanently affixed to the driver’s side tongue of the boat trailer.

Permit required for long-term storage in Lake Aleknagik SRS parking area: A permit is required to store highway vehicles, cargo and boat trailers (limit 3) at Lake Aleknagik SRS parking lot between September 1, 2015 and May 31, 2016 beyond 10 consecutive days. Vehicles and trailers must be identified on the permit application and permit fee of $150.00 per vehicle must be paid in advance.

Reporting Requirements: End of Season Use Reports are due December 1, 2015. Use reports must be completed by all commercial operators even if no commercial activities were conducted in any State Park unit. Invoices for client use fees will be sent following receipt of end of season use reports. Failure to provide use reports by December 1, 2015 may result in a citation. Future permits will not be issued until all use reports and fees are received. Use reports can be mailed to Gilman River Center or faxed to 907-260-5992.

Insurance: Commercial liability insurance is required of commercial operators that provide guiding, outfitting, touring, educational expeditions or other recreational services in State Park units. The insurance required is a minimum of $100,000 per person/$300,000 combined single limit per occurrence commercial liability insurance. Coverage shall include premise operations, independent contractor’s products/completed operations, broad form property damage, blanket contracts and personal injury inducements. The liability insurance policy must also list the State of Alaska as "additional insured" and must provide for a 30-day notification to the State of cancellations, non-renewal, or material
alteration of insurance to Gilman River Center, Alaska State Parks, 514 Funny River Road, Soldotna, AK 99669 and/or Fax 907-260-5992.

Commercial Filming and Photography in Alaska State Parks: Any still photography or filming for payment or valuable consideration requires a commercial use permit. This includes the production of a film or television documentary for educational, promotional or entertainment purposes and photography for sale. Applications are available on-line and are submitted to the Director’s Office.

Fuel Storage and Handling: Caching of fuel on Park lands or pumping contaminated bilge water into the park waters or on land is prohibited.

Agulukpak River: No more than 25 guided sport fishing clients may use the Agulukpak River per 12 hour period (6 a.m. to 6 p.m. and 6 p.m. to 6 a.m.).

Permit renewals, updated documentation, and correspondence received via email or mail will be processed as soon as possible. IN-PERSON PERMITTING WILL BE DONE BY APPOINTMENT ONLY. Please call (907) 714-2471 to make an appointment. We will gladly copy paperwork and add information to your file.

If you have any questions or need additional information regarding the permitting of commercial activities in State Parks, please call (907) 714-2471 or email pamela.russell@alaska.gov.

Thank you for your cooperation. Good luck and best wishes for a successful business season in 2015!

Sincerely,

Pamela Russell
Natural Resource Specialist

Attachments
cc: Bill Berkhahn, Area Ranger, Wood-Tikchik State Park